ATTENDANCE REGISTER

This attendance register is for Convenors to complete immediately after a Dialogue and is aligned with the Official Feedback Form. The purpose of collecting this information is to provide Convenors the ability to demonstrate the diversity and inclusiveness of their Dialogue. When possible, Convenors should use information as defined and provided by Participants. Convenors are encouraged to complete this as accurately as possible based on their knowledge about Participants on the day to reflect the diversity of sectors and stakeholder groups engaged and limiting as much as possible the ‘other’ category.

TOTAL NUMBER OF PARTICIPANTS

PARTICIPATION BY AGE RANGE

0-18 19-30 31-50 51-65 66-80 80+

PARTICIPATION BY GENDER

Male Female Other / prefer not to say

NUMBER OF PARTICIPANTS IN EACH SECTOR

Agriculture/crops*  Education  Health care
Fish and aquaculture  Communication  National or local government
Livestock  Food processing  Nutrition*
Agro-forestry  Food retail, markets  Utilities
Environment and ecology  Food industry  Industrial
Trade and commerce  Financial Services  Other

NUMBER OF PARTICIPANTS FROM EACH STAKEHOLDER GROUP

Small/medium enterprise/artisan  Workers and trade union
Large national business  Member of Parliament
Multinational corporation  Local authority
Small-scale farmer  Government and national institution
Medium-scale farmer  Regional economic community
Large-scale farmer  United Nations
Local Non-Governmental Organization  International financial institution
International Non-Governmental Organization  Private Foundation / Partnership / Alliance
Indigenous people  Consumer Group
Science and academia  Other

Additional comments regarding participation and adherence to the principles of engagement for the Official Feedback Form

*updated April 2021.