

## This document is available to give Convenors an indication of how the online Feedback Form will be structured.

The outcomes from a Food Systems Summit Dialogue will be of use in developing the pathway to sustainable food systems within the locality in which they take place. They will be a valuable contribution to the national pathways and also of interest to the different workstreams preparing for the Summit: the Action Tracks, Scientific Groups and Champions as well as for other Dialogues.

### HOW TO PUBLISH OFFICIAL FEEDBACK:

The Official Feedback Form is available to Convenors on the Summit Dialogues Gateway ([summitdialogues.org](http://summitdialogues.org)) in the Take Part Zone when a Dialogue has taken place. All Official Feedback Forms are linked to Dialogues that have been announced on the Gateway. Follow these steps to complete the form:

1. Login to the "Take Part Zone" and click on "Your Dialogues" in the right-hand menu.
2. Click "Complete Feedback Form" for the relevant Dialogue.
3. Complete the Feedback Form – there are 4 sections. There are no required fields.
4. You can upload additional documents after the 4 sections.
5. Click "Publish".

If you are a Convenor and are ready to publish your feedback but are not yet able to use the online Official Feedback Form, please contact the Food Systems Summit Dialogues Team at [info@summitdialogues.org](mailto:info@summitdialogues.org)

### THE OFFICIAL FEEDBACK FORM HAS FOUR KEY SECTIONS:

1. Participation
2. Principles of Engagement
3. Method
4. Dialogue Focus & Outcomes
  - a. Major Focus
  - b. Key Findings
  - c. Discussion Topic Outcomes
  - d. Areas of Divergence

Additional information can be included as attachments which can be shared along with the Feedback Form submission.

You are invited to feedback the outcomes of their Dialogues to the Food Systems Summit shortly after the Dialogue has taken place. When feeding back, please use the Official Feedback Form hosted online on the Summit Dialogues Gateway [summitdialogues.org](http://summitdialogues.org).



## 1. Participation

Total number of participants										
Number of participants in each age range	0-18		19-30		31-50		51-65		66-80	80+
Number of participants by gender	Male		Female		Prefer not to say and other					
Number of participants in each sector										
Crops/Agriculture*			Food retail							
Fish and aquaculture			Food industry							
Livestock			Financial services							
Agroforestry			Health care							
Environment and ecology			National or local government							
Trade and commerce			Nutrition*							
Education			Utilities							
Communication			Industrial							
Food processing										
Others:										
Number of participants from each stakeholder group										
Small/medium enterprise/artisan			Member of Parliament							
Large national business			Local authority							
Multinational corporation			Government and national institution							
Small-scale farmer			Regional Economic Community							
Medium-scale farmer			United Nations							
Large-scale farmer			International financial institution							
Local Non-Governmental Organization			Private Foundation / Partnership / Alliance							
International NGO			Consumer Group							
Indigenous people										
Science and academia										
Workers and Trade Union										
Others:										
*Updated April 2021										



## 2. Principles of Engagement

Food Systems Summit provide an opportunity for diverse, purposeful and respectful exchanges between food systems stakeholders, at all times taking into account the Principles of Engagement of the Food Systems Summit.

**Act with urgency:** We recognize the utmost urgency of sustained and meaningful action at all levels to reach the respective 2030 Sustainable Development Goals.

**Commit to the Summit:** We commit to practice what we preach personally and professionally to contribute to the vision, objectives and the final outcomes of the Food Systems Summit.

**Be respectful:** Within our respective capacities and circumstances, we will promote food production and consumption policies and practices that strive to protect and improve the health and well-being of individuals, enhance resilient livelihoods and communities and promote good stewardship of natural resources, while respecting local cultures, contexts.

**Recognize complexity:** We recognize that food systems are complex, and are closely connected to, and significantly impact, human and animal health, land, water, climate, biodiversity, the economy and other systems, and their transformation requires a systemic approach.

**Embrace multi-stakeholder inclusivity:** We support inclusive multi-stakeholder processes and approaches within governments and communities that bring in diverse perspectives, including indigenous knowledge, cultural insights and science-based evidence to enable stakeholders to understand and assess potential trade-offs and to design policy options that deliver against multiple public goods across these various systems.

**Complement the work of others:** Recognizing that issues related to food systems are being addressed through several other global governance processes, we will seek to ensure that the Food Systems Summit aligns with, amplifies and accelerates these efforts where practicable, avoiding unnecessary duplication, while encouraging bold and innovative new thinking and approaches that deliver systems-level transformation in line with the Summit's principles and objectives.

**Build trust:** We will work to ensure the Summit and associated engagement process will promote trust and increase motivation to participate by being evidence-based, transparent and accessible in governance, decision-making, planning, engagement and implementation. We – from member states to private businesses to individual actors – will hold ourselves accountable for commitments made with mechanisms in place to uphold this accountability.

How did you organize the Dialogue so that the Principles were incorporated, reinforced and enhanced?	Describe in under 2,100 characters including spaces
How did your Dialogue reflect specific aspects of the Principles?	Describe in under 2,100 characters including spaces
Do you have advice for other Dialogue Convenors about appreciating the Principles of Engagement?	Describe in under 2,100 characters including spaces



## 3. Method

The outcomes of a Dialogue are influenced by the method that is used.

Did you use the same method as recommended by the Convenors Reference Manual?

YES > Please move to Section 4: Dialogue Outcomes

NO > Please share more information about the method used in the comment box below.

Please consider commenting on how the event was curated as well as the reaction of participants to this curation. It may also be appropriate to comment on the facilitation in the Discussion Groups: were points of divergence and convergence both able to surface? Were all voices heard?

Describe in under 4,200 characters including spaces



## 4. Dialogue Focus & Outcomes

### A) Major focus

Please detail the focus of your Dialogue. For example, it could be (i) a comprehensive exploration of food systems, (ii) an exploration of one of the five Action Tracks or levers of change of the Summit, (iii) examination of links between one or more of the Action Tracks and levers of change, (iv) or another specific theme.

Describe in under 4,200 characters including spaces.

Action Tracks Please tick if this entry is related to one or more of the Action Tracks		Keywords Please tick if this entry is related to one or more of the following keywords			
Action track #1 ensure access to safe and nutritious food for all		Finance		Governance	
Action track #2 shift to sustainable consumption patterns		Policy		Trade-offs	
Action track #3 boost nature- positive production		Innovation		Human rights	
Action track #4 advance equitable livelihoods		Data & Evidence		Environment and Climate	
Action track #5 build resilience to vulnerabilities, shocks and stress		Women & Youth Empowerment			

### B) Main Findings

Please share your appreciation of the main findings (or conclusions) that emerged from your Dialogue. For example, your key findings might detail a) the need to establish new connections between certain stakeholders, b) an agreement on actions that stakeholders will take together (expressed as intentions or commitments), c) a decision to explore specific aspects of food systems in greater depth.

Describe in under 5,600 characters including spaces

Action Tracks Please tick if this entry is related to one or more of the Action Tracks		Keywords Please tick if this entry is related to one or more of the following keywords			
Action track #1 ensure access to safe and nutritious food for all		Finance		Governance	
Action track #2 shift to sustainable consumption patterns		Policy		Trade-offs	
Action track #3 boost nature- positive production		Innovation		Human rights	
Action track #4 advance equitable livelihoods		Data & Evidence		Environment and Climate	
Action track #5 build resilience to vulnerabilities, shocks and stress		Women & Youth Empowerment			

### C) Discussion Topic Outcomes

Please share the outcomes that relate to each Discussion Topic. The outcomes detailed here will include participants' views on actions that are urgently needed, who should take these actions, ways in which progress could be assessed, and challenges that might be anticipated as actions are implemented.

You are welcome to feedback about a maximum of 10 Discussion Topics.

Describe up to 10 Discussion topics, each in under 4,200 characters including spaces

Action Tracks		Keywords			
Please tick if this entry is related to one or more of the Action Tracks		Please tick if this entry is related to one or more of the following keywords			
Action track #1 ensure access to safe and nutritious food for all		Finance		Governance	
Action track #2 shift to sustainable consumption patterns		Policy		Trade-offs	
Action track #3 boost nature- positive production		Innovation		Human rights	
Action track #4 advance equitable livelihoods		Data & Evidence		Environment and Climate	
Action track #5 build resilience to vulnerabilities, shocks and stress		Women & Youth Empowerment			

[Add another Discussion Topic Outcome]

### D) Areas of divergence

Please share the areas of divergence that emerged during your Dialogue. An area of divergence is an issue where participants held diverse views, different opinions and/or opposing positions. For example, this might be related to a) strengths and vulnerabilities within food systems, b) areas that need further exploration, c) practices that are needed for food system sustainability, d) stakeholders whose interests should be prioritized.

Note: Please do not attribute any views to named individuals.

Describe in under 5,600 characters including spaces

Action Tracks		Keywords			
Please tick if this entry is related to one or more of the Action Tracks		Please tick if this entry is related to one or more of the following keywords			
Action track #1 ensure access to safe and nutritious food for all		Finance		Governance	
Action track #2 shift to sustainable consumption patterns		Policy		Trade-offs	
Action track #3 boost nature- positive production		Innovation		Human rights	
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